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25 YEAR RE-REVIEW	General Course
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MEMORANDUM FOR: Deputy Director of Central Intelligence

Deputy Director (Flans)

Deputy Director (Administration)

All Assistant Directors

All Chiefs of Administrative Offices

SUBJECT:

Travel Expense

REFERENCE:

Paragraph

- 1. Official foreign travel of Deputy Directors and Assistant Directors may be on an actual expense basis unlessotherwise directed by the Director or appropriate Deputy Director.
- 2. Deputy Directors and Assistant Directors may authorize foreign temporary outy travel on an actual expense basis for their subordinates when such status is considered desirable and warranted by the circumstances requiring the travel.
- 3. Expenditures under this authorization will be accountable under the provisions of Confidential Funds Regulations. Reimbursement vouchers will be submitted to the Finance Division of the Comptroller's Office. All reimbursement

WATER B. SMITH Director of Central Intelligence

cc:Signer (2)

## SECRET